



Mayor and Common Council Borough of Flemington

June 22, 2020

Online during COVID-19 Emergency

Work Session (Canceled)

Regular Meeting (7:30 PM)

This meeting is being held in conformance with the Open Public Meetings Act.

Flag Salute

Roll Call:

Attendee Name	Title	Status	Arrived
Caitlin Giles-McCormick	Council President	Present	
Jessica Hand	Council Member	Present	
Michael Harris	Council Member	Present	
Jeremy Long	Council Member	Present	
Christopher Runion	Council Member	Present	
Kimberly Tilly	Council Vice President	Present	
Betsy Driver	Mayor	Present	

I. OEM Report

Mayor Driver called on OEM Coordinator McNally for a report on current conditions. Mr. McNally said this is the 15th week of the public health emergency. The Borough is in Stage 1 of the reopening process, moving to Stage 2 at the beginning of July. That will mean looser restrictions on Borough buildings, and DPW and Borough Hall staff will be back to normal. He discussed the current status of executive orders, gave information about COVID-19 testing sites and discussed a weekend rally that drew about 300 people.

II. Mayor's Report

Mayor Driver said a yard sale is on tonight's agenda; the Reopening Committee thought it made sense to give people a chance to repurpose items before resuming bulk trash pickup.

She expressed concern for the family of a child who was hit by a car on Bonnell Street over the weekend. Indications are the child is OK. She urged people to slow down when driving in the Borough; the speed limit is 25 mph. Discussions continue with police and the DPW about what can be done to increase safety on that street.

Mayor Driver said she didn't attend last weekend's rally for the police because of family concerns for social distancing. A Black Lives Matter rally is planned for the coming weekend, and she said officials are working with organizers to move it

from Main Street to the Justice Center, where there's more room. That would also allow businesses in town to reopen with less difficulty.

III. Council Members' Reports

Council Member Harris

Mr. Harris expressed concern over the child injured in the car accident over the weekend, saying his son was hit a few years ago at the corner of Park Avenue and Court Street. He shared his concerns about pedestrian safety in the Borough.

He and OEM Coordinator McNally are working with the Flemington DIY for a safe reopening; activities can be viewed on the group's website, Flemington DIY.org. There's a new Request for Proposals for animal control services going out. He praised the DPW's quick action in removing tree limbs and clippings set out by residents.

The Shade Tree Commission is planning a meeting soon, to be held outside at the Samuel Fleming House.

Council President Giles-McCormick

The FCP has been very active helping businesses reopen and passing along guidance from the state. This weekend is the Flemington Flea and likely a townwide yard sale.

She thanked OEM 1st Deputy Dave Giuliani for walking through with her the reopening plan for the Samuel Fleming House.

The Borough's Census response is around 65%. Efforts to boost the response rate will be picking up again soon.

The Anti Racism Coalition has been holding discussions on what can be done and the most efficient way to meet their objectives.

Plans for administration in the Borough are still moving forward; she anticipating action at a Council meeting in July.

Council Vice President Tilly

Ms. Tilly said it was fortunate that the child hit on Bonnell Street is OK. She urged care in driving through the Borough, saying we have no expendable children. DPW - No bulk pickup yet; they're hoping to hold a townwide yard sale first. She's looking into an adopt-a-hydrant program.

People should not be entering Borough Hall without a facial covering in place.

Reopening - The committee's been holding lots of meetings. She welcomed back hair salons and barber shops. She noted the playground at Tuccamirgan Park is still closed.

HPC- Several positions are open - people can apply through the mayor, Commission Chairman Don Eckel, or Ms. Tilly.

Library - The renovation project continues. Curbside pickup is allowed now.

Council Member Long

The Planning Board's meeting last week was canceled; the board will meet again tomorrow.

Saturday's peaceful rally went very well.

Things are opening up slowly. He urged everyone to adhere to all the masking and social distancing we've been doing, to keep the virus at bay.

Council Member Hand

She thanked the DPW for its quick action after the child was hit on Bonnell Street.

The Environmental Commission is contemplating sponsoring a community garden. Anyone interested should contact her.

Council Member Runion

Mr. Runion reported on having a spokesman from Bryant Electric at the Environmental Commission meeting to talk about electric vehicle charging stations on Stangl Road.

IV. Public Comments - Session I (up to 3 minutes each, for a maximum of 30 minutes)

Twenty-one people attended online, but no one wanted to comment. No comments were submitted in advance by email.

V. Approval of Minutes

Motion To: **Approve Minutes: May 26, 2020 Regular Council Meeting**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Harris, Council Member
SECONDER:	Kimberly Tilly, Council Vice President
AYES:	Giles-McCormick, Hand, Harris, Long, Runion, Tilly

Motion To: **Approve Minutes: June 1, 2020 Special Council Meeting**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Harris, Council Member
SECONDER:	Jeremy Long, Council Member
AYES:	Giles-McCormick, Hand, Harris, Long, Runion, Tilly

Motion To: **Approve Minutes: June 8, 2020 Regular Council Meeting**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Harris, Council Member
SECONDER:	Jeremy Long, Council Member
AYES:	Giles-McCormick, Hand, Harris, Long, Runion, Tilly

Motion To: **Approve Minutes: June 15, 2020 Special Meeting**

RESULT:	APPROVED [5 TO 0]
MOVER:	Michael Harris, Council Member
SECONDER:	Jeremy Long, Council Member
AYES:	Giles-McCormick, Hand, Harris, Long, Tilly
ABSTAIN:	Christopher Runion

Consent Agenda

Moved by Tilly; seconded by Hand. All members voted in favor, except Ms. Tilly abstained on the vote for Resolution 2020-117.

1. RESOLUTION 2020-117: AUTHORIZING AN OFF-PREMISES DRAW RAFFLE FOR THE FLEMINGTON FIRE DEPARTMENT ON SEPTEMBER 7, 2020
2. RESOLUTION 2020-118: AUTHORIZING FLEMINGTON'S CONTINUED PARTICIPATION IN THE STATE LOCAL COOPERATIVE HOUSING INSPECTION PROGRAM (SLCHIP) FOR CERTAIN MULTI-FAMILY DWELLINGS FOR THE PERIOD OF JULY 1, 2020, THROUGH JUNE 30, 2021

Regular Agenda

1. SECOND READING ON ORDINANCE 2020-8: AMENDING AND SUPPLEMENTING BOND ORDINANCE NUMBER 2017-11 (WHICH PROVIDES FOR CONSTRUCTION OF A NEW WATER STORAGE TANK AND OTHER WATER SYSTEM IMPROVEMENTS BY THE WATER UTILITY) HERETOFORE FINALLY ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF FLEMINGTON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ON SEPTEMBER 11, 2017, TO INCREASE THE APPROPRIATION AND TO DECREASE THE AUTHORIZATION OF BONDS AND NOTES (TO INCLUDE A GRANT EXPECTED TO BE RECEIVED FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE)

Harris moved to open public hearing; seconded by Tilly. All voted yes to open public hearing. There were no public comments.

Tilly moved to close public hearing, seconded by Long. Harris expressed a desire to keep the public hearing open while Council discussed the ordinance.

Borough Attorney St. Angelo advised that usually governing bodies only open a public hearing once. All members voted yes to close the hearing except Mr.

Harris, who voted no. The public hearing was closed.

Council discussion: Mr. Harris said he was glad to see funding is coming in to cover the added expense. This project was originally presented as an emergency situation that needed to be addressed. Ms. Giles-McCormick said we've received recommendations from our professional staff that a new water tower is needed. Mr. Harris said there will be greater capacity and it's important people know the history. He agreed there had been many years of deferred maintenance. Mayor Driver said the tower won't affect capacity - we have the same wells. But it does give us better fire protection. Mr. Harris noted the second tank being built will facilitate maintenance in the future.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Tilly, Council Vice President
SECONDER:	Jeremy Long, Council Member
AYES:	Giles-McCormick, Hand, Harris, Long, Runion, Tilly

2. SECOND READING ON ORDINANCE 2020-9: AMENDING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF FLEMINGTON, CHAPTER 7A TRAFFIC SCHEDULES, SECTION 7A-12, SCHEDULE XII: PARKING RESTRICTED FOR USE BY HANDICAPPED PERSONS

Tilly moved to open public hearing, seconded by Hand. All voted yes to open the hearing. There were no public comments.

Tilly moved to close the public hearing, seconded by Long. All voted yes to close the hearing.

Council discussion: Mayor Driver said the Main Street spot is in front of the Union Hotel, near the curb-cut for Higgins' news stand. It's in response to a lack of spaces on Main Street.

Ms. Giles-McCormick said removal of a space on Spring Street follows notification from the resident who originally requested it that it is no longer needed. One of the spots being added is for the benefit of visitors to the Samuel Fleming House; she's checked with residents in the area, and it's about 4 spots in from the curb.

Mr. Runion asked if the wording could be updated from "handicapped" to something more appropriate, like people with mobility issues. The Borough Attorney said she needs to research if the current language is linked to state law, because it's so widely used on ordinances and signage. Ms. Giles-McCormick suggested such changes could be made in the future, after the issue is researched.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Caitlin Giles-McCormick, Council President
SECONDER:	Jeremy Long, Council Member
AYES:	Giles-McCormick, Hand, Harris, Long, Runion, Tilly

3. SECOND READING ON ORDINANCE 2020-10: PROVIDING DOCUMENT MANAGEMENT FOR RECORDS RETENTION AND DISPOSAL FOR THE BOROUGH OF FLEMINGTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY AND APPROPRIATING \$130,000.00 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND

Harris moved to open the public hearing, seconded by Long. All voted yes to open the hearing. There were no public comments.

Tilly moved to close the public hearing, seconded by Harris. All voted yes to close the hearing.

Mayor Driver said this would help clear out decades of old paper. The Clerk added that it would permanently preserve paper records that are becoming increasingly fragile. Mr. Harris said it has the added benefit of freeing up additional space at Borough Hall.

He asked some questions about details of the contract. Mayor Driver said the expense is coming out of capital budget surplus and no new debt is being incurred.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Tilly, Council Vice President
SECONDER:	Caitlin Giles-McCormick, Council President
AYES:	Giles-McCormick, Hand, Harris, Long, Runion, Tilly

4. RESOLUTION 2020-119: AUTHORIZING A 1-MONTH EXTENSION OF THE ANIMAL CONTROL CONTRACT WITH ADVANCED ANIMAL CONTROL, LLC AND ISSUANCE OF A REQUEST FOR PROPOSALS FOR SERVICES IN 2020-2021

Mr. Harris said he reached out to the Clerk and confirmed that the RFP to be issued is the same as the one previously issued. Mayor Driver said it's not an assessment of the job the current provider has been doing, but it's sensible to see all the options the Borough has.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Kimberly Tilly, Council Vice President
SECONDER:	Michael Harris, Council Member
AYES:	Giles-McCormick, Harris, Long, Runion, Tilly
ABSTAIN:	Jessica Hand

5. RESOLUTION 2020-120: GRANTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE BLOOMFIELD AVENUE ROADWAY IMPROVEMENT PROJECT

There was general discussion on the reasoning of taking on this project now, with the Courthouse Square project pending in the vicinity. Mayor Driver said there are infiltration and inflow issues, and right now the infrastructure for the development project doesn't go through the Bloomfield Avenue corridor. But even if it did, the road has to be made back to the state in which they found it when their project started.

Mr. Runion asked about the complete streets concept, and infrastructure being repaired at the same time the street is being repaired. Mayor Driver said the DOT only pays for the road improvement part; infrastructure is funded through bonding and other USDA grants.

There was general discussion about the need for repairs on Dewey Avenue, and also on Main Street south of Church Street.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Kimberly Tilly, Council Vice President
SECONDER: Jeremy Long, Council Member
AYES: Giles-McCormick, Hand, Harris, Long, Runion, Tilly

6. RESOLUTION 2020-121: GRANTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE DEWEY AVENUE ROADWAY IMPROVEMENT PROJECT

Mayor Driver said this is the third attempt to get DOT funding for Dewey Avenue. Inflow and infiltration is historically bad there, and if the DOT doesn't provide the money, the Borough might have to bond for this.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Kimberly Tilly, Council Vice President
SECONDER: Michael Harris, Council Member
AYES: Giles-McCormick, Hand, Harris, Long, Runion, Tilly

7. RESOLUTION 2020-122: AUTHORIZING THE BOROUGH'S PLANNER TO PERFORM THE AFFORDABLE HOUSING MID-POINT REVIEW

Attorney St. Angelo said conditions of the Fair Share affordable housing settlement include submission of a midpoint review, and the Borough Planner is prepared to submit a summary of what's been done so far to implement the housing plan.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Michael Harris, Council Member
SECONDER: Kimberly Tilly, Council Vice President
AYES: Giles-McCormick, Hand, Harris, Long, Runion, Tilly

8. RESOLUTION 2020-123: AUTHORIZING THE MAYOR AND CLERK TO SIGN A CONTRACT WITH FOVEONICS TO SCAN ALL PERMANENT DOCUMENTS

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Kimberly Tilly, Council Vice President
SECONDER: Jeremy Long, Council Member
AYES: Giles-McCormick, Hand, Harris, Long, Runion, Tilly

9. RESOLUTION 2020-124: AUTHORIZING PARTICIPATION IN THE NATIONAL PURCHASING COOPERATIVE OPERATING AS HGACBUY

Ms. Tilly said the Fire Department needs new Scot Airpacks, and we can join this co-op at no cost and save 5% on the cost of the airpacks.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kimberly Tilly, Council Vice President
SECONDER: Michael Harris, Council Member
AYES: Giles-McCormick, Hand, Harris, Long, Runion, Tilly

10. RESOLUTION 2020-125: AUTHORIZING A TOWN WIDE YARD SALE TO BE HELD ON JUNE 27 AND 28, 2020

RESULT: ADOPTED [UNANIMOUS]
MOVER: Kimberly Tilly, Council Vice President
SECONDER: Michael Harris, Council Member
AYES: Giles-McCormick, Hand, Harris, Long, Runion, Tilly

11. RESOLUTION 2020-126: ESTABLISHING A STRATEGIC PARTNERSHIP WITH A HIGHER EDUCATION CONSORTIUM TO STUDY SMART CITY TECHNOLOGY AND HOW IT CAN IMPROVE FLEMINGTON BOROUGH

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Harris, Council Member
SECONDER: Jeremy Long, Council Member
AYES: Giles-McCormick, Hand, Harris, Long, Runion, Tilly

VI. Public Comments - Session II (up to 3 minutes each, for a maximum of 30 minutes)

Lori Stagnitto, from New Hope, works with the Lambertville Animal Welfare nonprofit, and spoke in support of the Borough's current Animal Control Officer, Carolyn Murphy of Advanced Animal Control, LLC. She discussed Ms. Murphy's help with trap-neuter-release efforts, placing feral kittens in homes, and helping with a hoarding issue.

Robin Lapidus, FCP executive director, thanked Borough officials and staff for working so collaboratively to help businesses reopen.

VII. Attorney's Report

144 Main St.: The buyers have a local attorney, and they're working with the firm that's managing the monitoring that follows the DEP cleanup of contamination at the site.

Community Garden - The park was built with Green Acre funds, so she's checking to make sure there are no conflicts with having a community garden there.

Court - She's working with the municipal judge to see about changing the code book so that fewer people would have to appear in person in court to manage their issues.

VIII. Payment of the Bills

Mr. Harris asked CFO Hance questions about his status as a Qualified Purchasing Agent, and invoices for Straight Edge Striping and how they were approved. Mr. Hance described the bid threshold and how it works.

Motion To: **Pay the Bills in the Amount of \$291,534.20**

RESULT:	ADOPTED [UNANIMOUS]*
MOVER:	Kimberly Tilly, Council Vice President
SECONDER:	Caitlin Giles-McCormick, Council President
AYES:	Giles-McCormick, Hand, Harris, Long, Runion, Tilly

*Mr. Harris voted yes to all bills with the exception of a bill from Straight Edge Striping.

IX. Executive Session for Any Other Applicable Matter Identified During the Regular Meeting (Action May Be Taken)

None needed.

X. Adjournment

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jessica Hand, Council Member
SECONDER:	Kimberly Tilly, Council Vice President
AYES:	Giles-McCormick, Hand, Harris, Long, Runion, Tilly

The meeting was adjourned at 9:36 p.m.

Attest: _____
Sallie Graziano, Borough Clerk