

Minutes of the Historic Preservation Commission Regular Meeting on January 22, 2020

Call to Order: This meeting, held in conformance with the Open Public Meetings Act, was called to order by Don Eckel at 7:00 pm. It was held at Flemington Borough Hall, 38 Park Avenue, Flemington NJ. 08822.

Flag Salute

Roll Call: Don Eckel, Richard Giffen, Jennifer Williford, and Adrienne Fusaro were present. Councilwoman Kim Tilly was also in attendance. John Hatch was not in attendance as there were no applications.

Apologies: Emily Kelchen.

1. Approval of the Reorganization Meeting Minutes of January 8, 2020

Noted minor correction to item 3a to reflect the 4-0 vote. Richard moved to approve the minutes. Jennifer seconded the motion which passed 4-0.

2. Discussion 43 Broad Street – Jen Tamedl

- a. Don reported applicant had reached out enquiring if reapproval required for changes to siding. Don advised applicant to investigate condition and extent of changes proposed and submit as addendum for administrative review.

3. Reports

- a. Council — Kim reported next meeting January 27, 2020.
- b. Planning Board — Noted next meeting January 28, 2020, Don to attend.
- c. Treasurer — Noted Jennifer picking up this role, will work with Kim to review bills and prepare for budget hearings. Noted that HPC budget hearing date February 27, 2020. Richard to send Kim and Jennifer the budget spreadsheet we used last year.
- d. Communication — Noted that Emily has received some Facebook feedback offering historic documents, Emily directed them to the County Historic Society.

4. Public Comment

- a. Elaine Gorman, New York Avenue made the following comments;
 - i. Elaine noted plaque delivered to Jennifer.
 - ii. Elaine noted plaque delivered to BOE.
 - iii. Elaine noted Tony Demarco, BOE expecting to dedicate plaque on Arbor day.
 - iv. Elaine urged HPC to push completion of Historic Map.
 - v. Elaine noted she had provided information to Don on Masterplan and Map.
 - vi. Elaine reminded HPC to be that careful with alternative materials on significant properties.
 - vii. Elaine noted previous HPC budgets used to be \$12,000.
 - viii. Elaine recommended HPC members attend Rutgers training on April 25, 2020.

5. Chair Items

- a. Don tabled the Project Portfolio list and all discussed responsibilities and status. All agreed those named to take responsibility and report regularly as follows;
 - i. Spring talk – Richard
 - ii. Treasurer role – Jennifer
 - iii. Map – Kim
 - iv. Guidelines – Adrienne/Jennifer
 - v. Realtor/new owner outreach – Jennifer
 - vi. Applications review – Kim/Don
 - vii. Fall talk – Emily
 - viii. CLG – Richard
 - ix. Planning board/master plan update – TBD
 - x. HPC Procedures – Adrienne
- b. Don reminded all about Rutgers HPC training on April 25, 2020. All should attend and we should encourage Planning Board members to attend.

6. Adjournment

Richard Giffen moved to adjourn the meeting at 8:30 pm. The motion passed unanimously.

Respectfully submitted,
Richard Giffen, HPC Vice Chair