

Minutes of the Historic Preservation Commission Meeting on May 6, 2020

Call to Order: This meeting, held in conformance with the Open Public Meetings Act, was called to order by Don Eckel at 7:03 pm. It was held virtually.

Don Eckel read the following statement:

N.J.S.A. 10:4-8(b) authorizes municipalities to conduct public meetings through use of streaming services and other online meeting platforms. Recently adopted P.L. 2020, c. 11 amends OPMA to clarify that in times of emergency public bodies may vote, accept public comment, and cause a meeting to be open to the public via electronic means.

The Borough of Flemington is using GotoMeeting.

We will address all questions and general comments of any members of the public after the regular business has been conducted.

We will moderate questions and comments on. Please use the chat feature to indicate that you wish to be recognized for a comment. You can also type in questions. You **MUST** provide your name and address to be recognized for comment. If you have dialed into the meeting, the moderator will request comments from telephone participants separately.

We ask that you keep your device muted until called upon. The meeting's moderator may also mute participants.

Flag Salute

Roll Call: Don Eckel, Richard Giffen, and Emily Kelchen, and Jennifer Williford were present. Adrienne Fusaro was absent. Councilwoman Kim Tilly was also in attendance.

Jennifer Williford moved to amend the agenda to allow for the approval of minutes and public comment. Richard Giffen seconded the motion, which passed 4-0.

1. Approval of Meeting Minutes

A. February 19, 2020 - Richard Giffen moved to approve the minutes. Emily Kelchen seconded the motion, which passed 3-0 with Jennifer Williford abstaining.

B. April 22, 2020 - Richard Giffen moved to approve the minutes. Jennifer Williford seconded the motion, which passed 4-0.

2. Application

A. 2020-02 — 37 Pennsylvania Ave., Contributing Property, Block 13 Lot 19

Richard Giffen moved to approve the application as presented. Jennifer Williford seconded the motion, which passed 4-0.

3. Planning Board Update

Richard Giffen attended the Planning Board meeting on April 28, 2020.

The next Planning Board meeting is scheduled for May 19, 2020.

4. Project Portfolio - Review

HPC Chair Transition

Community Outreach - Walk & Talk

Community Outreach - Potential Train Event

HPC Treasurer Role

Community Outreach - Spring Mailer

Historic District Map

Update to the Historic Preservation Guidelines

Realtor Outreach

Application Management System

Local Certified Government

Methods and Procedures

Master Plan Update

Managing the Project Portfolio in an HPC-Owned Google Account

5. Next Meeting - May 20, 2020

Approval of Applications

Consultation with John Hatch, AIA

Planning Board Update

Approval of Meeting Minutes

Treasurer's Report

Relevant Chair Items

6. Public Comment — None

7. Adjournment

Richard Giffen moved to adjourn the meeting at 8:13 pm. Jennifer Williford seconded the motion, which passed unanimously.

Respectfully submitted,

Emily S. Kelchen, HPC Secretary



Flemington Historic Preservation Commission

"Preserving the Past for the Future"

APPLICATION FOR REVIEW OF PROPOSED WORK

Application #: _____ Review Date: _____

Contact Information

	Property Owner	Contractor (if applicable)	Architect (if applicable)
Name			
Address			
Phone (day)			
(evening)			
Fax			
Email			
Website			

Location of Property

Block: _____ Lot: _____

Historic Designation (check one): ☐ Significant ☐ Contributing ☐ Contemporary ☐ Encroaching

Street Address (if different from above): _____

Type of Structure ☐ Commercial ☐ Residential

Is Property Owner Occupied? ☐ Yes ☐ No

Outline of Proposed Modification/Improvement

Please check all that apply:

<input type="checkbox"/> Doors visible from a public way	<input type="checkbox"/> Porch - Roof, Gutters, Downspouts
<input type="checkbox"/> Exterior Color change	<input type="checkbox"/> Porch - Trim, Detailing and Flooring
<input type="checkbox"/> Exterior Siding	<input type="checkbox"/> Roof, gutters and downspouts
<input type="checkbox"/> Exterior Trim	<input type="checkbox"/> Shutters
<input type="checkbox"/> Fencing and /or walls	<input type="checkbox"/> Signs
<input type="checkbox"/> Landscaping	<input type="checkbox"/> Windows and Doors Not Visible from a Public Way
<input type="checkbox"/> Lighting	<input type="checkbox"/> Windows visible from a public way
<input type="checkbox"/> New Addition	

APPLICATION FOR REVIEW OF PROPOSED WORK

Application #: _____ Review Date: _____

Detailed Work Description of Each Modification or Improvement (checked above):

(add additional sheets as required)

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

APPLICATION FOR REVIEW OF PROPOSED WORK

Application #: _____ Review Date: _____

Photos and Relevant Drawings

Property Owner: _____ Block: _____ Lot: _____

Street Address: _____

Attach below and on separate pages or in a separate file relevant photos and drawings showing the existing conditions of the property and proposed plans, elevations, renderings, material samples, and color as necessary to convey the intended scope of work. Include photographs of the overall view of the property as well as details of the proposed work area so that the Commission members have a full sense of the existing condition of the property.

PHOTOGRAPHS: (check and include those applicable)

___ Overall view of property from streets ___ overall views of building

___ Existing details of property to be altered by work

___ Other (Identify) _____

Please check each item as completed and sign below:

- ☐ Complete application
- ☐ Include photos
- ☐ Include drawings
- ☐ Schedule Review

I certify that the information contained within this application is complete and correct to the best of my knowledge.

(Property Owner - Signature) Date: _____





M.B. 11-11-15
#2
C-30

AG
#C-167
Trim

M.W.
#C-27