

Minutes of the Historic Preservation Commission Meeting on November 18, 2020

Call to Order: This meeting, held in conformance with the Open Public Meetings Act, was called to order by Don Eckel at 7:01 pm. It was held virtually.

Don Eckel read the following statement:

N.J.S.A. 10:4-8(b) authorizes municipalities to conduct public meetings through use of streaming services and other online meeting platforms. Recently adopted P.L. 2020, c. 11 amends OPMA to clarify that in times of emergency public bodies may vote, accept public comment, and cause a meeting to be open to the public via electronic media.

The Borough of Flemington is using Zoom.

We will address all questions and general comments of any members of the public after the regular business has been conducted.

We will moderate questions and comments on. Please use the chat feature to indicate that you wish to be recognized for a comment. You can also type in questions. You **MUST** provide your name and address to be recognized for comment. If you have dialed into the meeting, the moderator will request comments from telephone participants separately.

We ask that you keep your device muted until called upon. The meeting's moderator may also mute participants

This meeting is being held in conformance with the Open Public Meetings Act.

Flag Salute

Roll Call: Don Eckel, Emily Kelchen, Richard Giffen, Jennifer Williford, and Wendy Orr were present. Councilwoman Kim Tilly was also in attendance.

1. Approval of Meeting Minutes

Richard Giffen moved to approve the minutes from the October 21, 2020 meeting. Jennifer Williford seconded the motion, which passed 5-0.

2. Public Comments - None

3. Reports

A. Council - Councilwoman Tilly is working to get Wendy Orr a historicflemington.com email address. Tilly provided an update on the Courthouse Square project.

B. Treasurer - No report.

4. Public Outreach

A. Communication report - Jennifer Williford has taken control of the Commission's Facebook account.

B. 2021 postcard - Emily Kelchen has provided a write-up of the postcard creation process to the Commission. Wendy Orr will be taking the lead on this project.

C. Walk and Talk - The Commission discussed a potential railroad focused event for late Spring 2021.

5. Projects

A. Historic District Guidelines - The Commission discussed the existing guidelines. Richard Giffen and Wendy are taking the lead on this project.

B. Certified Local Government - The Commission discussed the status of conversations with the NJ State Historic Preservation Office, and the need to update Borough ordinances. Richard Giffen and Don Eckel are taking the lead on this project.

6. Chair Items

A. Historic District Map - Approved Oct 27th

B. Calendar for 2021 - Commission meetings will be scheduled for the Wednesday of the third week of each month. Additional work session meetings will be scheduled as needed.

C. HPC Holiday Gathering is indefinitely delayed.

7. Public Comment - None

8. Adjournment

A. The next Commission meeting is scheduled for December 16th, 2020.

Jennifer Williford moved to adjourn the meeting at 7:55 pm. Richard Giffen seconded the motion, which passed unanimously.

Respectfully submitted,

Emily S. Kelchen, HPC Secretary