

**Mayor and Common Council**

38 Park Avenue  
Flemington, NJ 08822

Meeting: 01/04/21 05:00 PM  
Department: Clerk of the Borough  
Category: Appointments  
Prepared By: Sallie Graziano

Initiator: Sallie Graziano  
Sponsors:

**SCHEDULED**

**RESOLUTION 2021-25**

DOC ID: 3382

---

---

**Appointment of Elizabeth McManus as Borough Planner for  
2021**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of a contract for professional services without competitive bidding must be publicly advertised and an agreement to retain the services of a planner is a professional service as defined in said statute; and

**WHEREAS**, the Borough of Flemington has a need to acquire planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 as appropriate; and

**WHEREAS**, the Clerk of the Borough of Flemington has determined and certified in writing that the value of the contract may exceed \$17,500.00; and

**WHEREAS**, the term of this contract is one (1) year; and

**WHEREAS**, Elizabeth McManus, PP, AICP, LEED AP, of the firm Kyle McManus Associates, has submitted a rate schedule which is attached to this resolution; and

**WHEREAS**, Elizabeth McManus, PP, AICP, LEED, AP, of the firm Kyle McManus Associates has completed and submitted a Business Entity Disclosure Certification which certifies that she has not made any reportable contributions to a political or candidate committee in the Borough of Flemington in the previous one (1) year, and that the contract will prohibit Kyle McManus from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Common Council of the Borough of Flemington in the County of Hunterdon, State of New Jersey, hereby retains Elizabeth McManus, PP, AICP, LEED, AP, of Kyle McManus Associates as Planner for the Borough of Flemington for the year 2021, to perform the professional services ordinarily provided by a professional planner of the State of New Jersey and receive such compensation as may be reasonable for such services, not to exceed \$50,000.00; and

**IT IS FURTHER RESOLVED** that the Mayor of the Borough of Flemington is hereby authorized to enter into said agreement with Elizabeth McManus of Kyle McManus Associates; and

**IT IS FURTHER RESOLVED** that notice of this Resolution shall be published in the Hunterdon County Democrat as required by law; and

**IT IS FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**IT IS FURTHER RESOLVED** that the Chief Financial Officer has certified that funds are available in the 2021 budget and various escrow accounts.

Adopted: January 4, 2021

Attest:

\_\_\_\_\_  
Betsy Driver, Mayor

\_\_\_\_\_  
Sallie Graziano, Borough Clerk

CERTIFICATION

I, Sallie Graziano, Borough Clerk of the Borough of Flemington, County of Hunterdon, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on January 4, 2021.

\_\_\_\_\_  
Sallie Graziano, Borough Clerk