



Mayor and Common Council Borough of Flemington

May 10, 2021

Online during COVID-19 Emergency

Call to Order (6:30 PM)

Executive Session (6:30 PM)

1. RESOLUTION 2021-109: TO RETIRE INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE POTENTIAL SALE OF BOROUGH PROPERTY AT 144 MAIN STREET, AND TO DISCUSS THE HIRING OF A BUSINESS ADMINISTRATOR

Regular Meeting (7:30 PM)

This meeting is being held in conformance with the Open Public Meetings Act.

Flag Salute

Roll Call:

Betsy Driver	Mayor
Caitlin Giles-McCormick	Council President
Jessica Hand	Council Member
Malik Johnston	Council Member
Jeremy Long	Council Vice President
Christopher Runion	Council Member
Kimberly Tilly	Council Member

- I. Mayor's Report
- II. Council Members' Reports
- III. Public Comments - Session I (up to 3 minutes each, for a maximum of 30 minutes)
- IV. Approval of Minutes

Motion To: **Approve Minutes: April 26, 2021 Regular Council Meeting**

Motion To: **Approve Minutes: April 26, 2021 Executive Session**

Regular Agenda

1. RESOLUTION 2021-88: SECOND READING: 2021 MUNICIPAL BUDGET
 2. ORDINANCE 2021-12: FIRST READING: AN ORDINANCE AMENDING CHAPTER 11 TITLED UTILITIES IN THE CODE OF THE BOROUGH OF FLEMINGTON, SPECIFICALLY SECTION 11-4.4 SEWER CHARGES
 3. RESOLUTION 2021-106: APPOINTING THE BEAUTIFICATION LIAISON AS CLEAN COMMUNITIES COORDINATOR
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4. RESOLUTION 2021-107: DECLARING A DEPARTMENT OF PUBLIC WORKS VEHICLE SURPLUS AND AUTHORIZING ITS DONATION TO THE FLEMINGTON-RARITAN FIRST AID AND RESCUE SQUAD

5. RESOLUTION 2021-108: DECLARING THE FIRST FRIDAY IN JUNE TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

V. Public Comments - Session II (up to 3 minutes each, for a maximum of 30 minutes)

VI. Attorney's Report

VII. Payment of the Bills

Motion To: **Pay the Bills**

VIII. Executive Session for Any Other Applicable Matter Identified During the Regular Meeting (Action May Be Taken)

IX. Adjournment

Motion To: **Adjourn**

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 04/12/21 07:30 PM
Department: Clerk of the Borough
Category: Financial Approval
Prepared By: Sallie Graziano

INTRODUCED

Initiator: Sallie Graziano

Sponsors:

RESOLUTION 2021-88

DOC ID: 3447

Second Reading: 2021 Municipal Budget

BE IT RESOLVED that the 2021 Municipal Budget, shown in the attached document, be adopted by the Council of the Borough of Flemington, County of Hunterdon, State of New Jersey.

Introduced: April 12, 2021

Adopted:

Attest:

Betsy Driver, Mayor

Sallie Graziano, Borough Clerk

2021 Municipal Budget

of the BOROUGH of FLEMINGTON County of
HUNTERDON for the fiscal year 2021.

Revenue and Appropriations Summaries

Summary of Revenues	Anticipated			
	2021		2020	
1. Surplus	410,000.00		380,000.00	
2. Total Miscellaneous Revenues	957,643.27		920,368.00	
3. Receipts from Delinquent Taxes	280,000.00		247,000.00	
4. a) Local Tax for Municipal Purposes	4,734,408.89		4,529,929.00	
b) Addition to Local School District Tax				
c) Minimum Library Tax	145,392.11		154,416.00	
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	4,879,801.00		4,684,345.00	
Total General Revenues	6,527,444.27		6,231,713.00	

Summary of Appropriations		2021 Budget		Final 2020 Budget	
1. Operating Expenses:	Salaries & Wages	2,493,961.00		2,379,270.00	
	Other Expenses	2,294,390.27		2,309,242.74	
2. Deferred Charges & Other Appropriations		822,743.00		702,924.00	
3. Capital Improvements		55,000.00		53,000.00	
4. Debt Service (Include for School Purposes)		451,350.00		408,000.00	
5. Reserve for Uncollected Taxes		410,000.00		435,000.00	
Total General Appropriations		6,527,444.27		6,287,436.74	
Total Number of Employees		73		72	

2021 Dedicated		Water	Utility Budget		
Summary of Revenues		Anticipated			
		2021		2020	
1. Surplus				160,000.00	
2. Miscellaneous Revenues		1,546,000.00		1,400,000.00	
3. Deficit (General Budget)					
Total Revenues		1,546,000.00		1,560,000.00	
Summary of Appropriations		2021 Budget		Final 2020 Budget	
1. Operating Expenses: Salaries & Wages		290,000.00		330,000.00	
Other Expenses		504,775.00		581,000.00	
2. Capital Improvements		60,000.00		10,000.00	
3. Debt Service		674,225.00		639,000.00	
4. Deferred Charges & Other Appropriations		17,000.00			
5. Surplus (General Budget)					
Total Appropriations		1,546,000.00		1,560,000.00	
Total Number of Employees		12		12	

2021 Dedicated		Sewer	Utility Budget		
Summary of Revenues		Anticipated			
		2021		2020	
1. Surplus		884,000.00		865,000.00	
2. Miscellaneous Revenues		1,818,000.00		1,700,000.00	
3. Deficit (General Budget)					
Total Revenues		2,702,000.00		2,565,000.00	
Summary of Appropriations		2021 Budget		Final 2020 Budget	
1. Operating Expenses:	Salaries & Wages	645,000.00		580,000.00	
	Other Expenses	1,709,000.00		1,766,340.00	
2. Capital Improvements		185,000.00		75,000.00	

3. Debt Service	163,000.00		143,660.00	
4. Deferred Charges & Other Appropriations				
5. Surplus (General Budget)				
Total Appropriations	2,702,000.00		2,565,000.00	
Total Number of Employees	5		5	

Balance of Outstanding Debt						
		General		Water		Sewer
Principal		6,190,000.00		13,617,409.81		3,538,959.43
Outstanding Balance		6,190,000.00		13,617,409.81		3,538,959.43

Notice is hereby given that the budget and tax resolution was approved by the _____ COUNCIL MEMBERS
of the _____ BOROUGH _____ of _____ FLEMINGTON _____, County of
_____ HUNTERDON _____ on _____ April 12 _____, 2021.

A hearing on the budget and tax resolution will be held at _____ virtual meeting _____, on
_____ May 10 _____, 2021 at _____ 7:30 _____ o'clock PM at which time and place
objections to the Budget and Tax Resolution for the year 2021 may be presented by taxpayers or
other interested parties.

Copies of the budget are available in the office of _____ Borough Clerk _____ at
the Municipal Building, _____ 38 Park Avenue, Flemington _____ New Jersey,
_____ 08822 _____ during the hours _____ of _____ 8:30 AM _____ to _____ 4:30 PM _____.

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 05/10/21 07:30 PM
Department: Clerk of the Borough
Category: Council Ordinance
Prepared By: Rebecca Newman
Initiator: Rebecca Newman
Sponsors:

SCHEDULED

ORDINANCE 2021-12

DOC ID: 3485

**First Reading: An Ordinance Amending Chapter 11 Titled
Utilities in the Code of the Borough of Flemington,
Specifically Section 11-4.4 Sewer Charges**

Borough of Flemington, County of Hunterdon

BE IT ORDAINED that Chapter 11 titled Utilities in the Code of the Borough of Flemington, specifically Section 11-4.4 Sewer Charges, be revised as follows: (deletions are designated by strike-outs; additions are listed in bold).

§ 11-4.4 Sewer Charges.

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
<u>Annual fee per unit</u>	<u>450.00</u>	<u>465.00</u>	<u>480.00</u>	<u>495.00</u>	<u>510.00</u>	<u>525.00</u>
	<u>525.00</u>	<u>545.00</u>	<u>565.00</u>	<u>585.00</u>	<u>605.00</u>	<u>625.00</u>

Introduced: May 10, 2021

Adopted:

Attest:

Betsy Driver, Mayor

Sallie Graziano, Borough Clerk

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 05/10/21 07:30 PM
Department: Clerk of the Borough
Category: Appointments
Prepared By: Sallie Graziano

Initiator: Sallie Graziano

Sponsors:

DOC ID: 3486

SCHEDULED

RESOLUTION 2021-106

Appointing the Beautification Liaison as Clean Communities Coordinator

WHEREAS, municipalities receiving Clean Communities grant funds are required by the Clean Communities Act (Clean Communities Act P.L. 2002, c. 128) to submit statistical reports to the Clean Communities Council; and

WHEREAS, the Borough of Flemington participates in New Jersey's Clean Communities Program, which is a comprehensive, statewide litter-abatement program; and

WHEREAS, the Borough must designate a Clean Communities Coordinator; and

WHEREAS, a vacancy currently exists in the position of Clean Communities Coordinator; and

WHEREAS, Mayor Driver recommends that the position of Clean Communities Coordinator be filled by the Council Member assigned as the Beautification liaison;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Flemington that the position of Clean Communities Coordinator be assigned to the Council Member who holds the position of Beautification Liaison, which for the year 2021 is Council President Caitlin Giles-McCormick.

Adopted: May 10, 2021

Attest:

Betsy Driver, Mayor

Sallie Graziano, Borough Clerk

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 05/10/21 07:30 PM
Department: Clerk of the Borough
Category: Financial Approval
Prepared By: Sallie Graziano

Initiator: Sallie Graziano

Sponsors:

SCHEDULED

RESOLUTION 2021-107

DOC ID: 3484

**Declaring a Department of Public Works Vehicle Surplus and
Authorizing Its Donation to the Flemington-Raritan First Aid
and Rescue Squad**

BOROUGH OF FLEMINGTON
COUNTY OF HUNTERDON

WHEREAS, a 2004 Ford F-350 pickup truck, VIN 1FTSF 31L84 EE095 66, utilized by the Flemington Borough Public Works Department, is no longer fit for service; and

WHEREAS, the vehicle is being declared surplus; and

WHEREAS, Flemington-Raritan First Aid and Rescue Squad would benefit from a donation of this vehicle for training purposes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey, that the 2004 Ford F-350 pickup truck, VIN 1FTSF 31L84 EE095 66, be declared surplus and be donated to the Flemington-Raritan First Aid and Rescue Squad.

Adopted: May 10, 2021

Attest:

Betsy Driver, Mayor

Sallie Graziano, Borough Clerk

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 05/10/21 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Sallie Graziano
Initiator: Sallie Graziano
Sponsors:

SCHEDULED

RESOLUTION 2021-108

DOC ID: 3487

Declaring the First Friday in June to be National Gun Violence Awareness Day

This resolution declares the first Friday in June to be National Gun Violence Awareness Day in Flemington, NJ to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, on average there are nearly 13,000 homicides involving guns every year; and

WHEREAS, Americans are 25 times more likely to be killed with guns than people in other developed countries; and

WHEREAS, protecting public safety in the communities they serve is the highest responsibility of elected officials; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from dangerous people; and

WHEREAS, Hadiya Pendleton, a teenager who marched in President Obama's second inaugural parade, was shot and killed weeks later in January 2013; and

WHEREAS, a national coalition of organizations has designated June 4, 2021 as the 7th national Gun Violence Awareness Day in honor of Hadiya Pendleton and the 96 Americans whose lives are cut short by shootings every day; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to Wear Orange on June 4th, the first Friday in June in 2021, to help raise awareness about gun violence; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep children safe;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Flemington declare June 4, 2021, to be National Gun Violence Awareness Day, and they encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor human lives.

Adopted: May 10, 2021

Attest:

Mayor Betsy Driver

Sallie Graziano, RMC, Borough Clerk

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 05/10/21 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Sallie Graziano
Initiator: Sallie Graziano

Sponsors:

DOC ID: 3488

SCHEDULED

RESOLUTION 2021-109

**To Retire into Executive Session for the Purpose of
Discussing the Potential Sale of Borough Property at 144
Main Street, and to Discuss the Hiring of a Business
Administrator**

WHEREAS, the Common Council of the Borough of Flemington desires to discuss the potential sale of Borough-owned property at 144 Main Street; and

WHEREAS, an executive session for this discussion is justified under N.J.S.A. 10:4-12 (7), which cites:

any pending or anticipated litigation or contract negotiation other than in section (4) herein which the public body is, or may become a party; and

WHEREAS, the Common Council of the Borough of Flemington also desires to discuss a personnel matter involving the hiring of a Business Administrator; and

WHEREAS, an executive session for this discussion is justified under N.J.S.A. N.J.S.A. 10:4-12 (9), which cites:

any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting; and

WHEREAS, a date cannot yet be given for when the minutes from the executive session may be made public;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the Borough of Flemington go into executive session for the above-started purposes.

Adopted: May 10, 2021

Attest:

Betsy Driver, Mayor

Sallie Graziano, Borough Clerk