



Mayor and Common Council Borough of Flemington

June 26, 2023

Council Meeting Room
Flemington Borough Hall, 38 Park Avenue, Flemington, NJ 08822

I. Call to Order

II. Flag Salute

III. OPMA Statement

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of June 26, 2023 was included in a list-of-meetings notice sent to the *Hunterdon County Democrat* and *Courier-News* on June 23, 2023, posted on the bulletin board at Borough Hall on that date, and has remained continuously posted as required. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Borough

IV. Roll Call

Marcia A. Karrow	Mayor
Susan Engelhardt	Council Member
Malik Johnston	Council Member
Jeremy Long	Council President
Tony Parker	Council Member
Elizabeth Rosetti	Council Member
Kimberly Tilly	Council Vice President

V. Presentations

VI. Mayor's Report

VII. Council Member Reports

VIII. Administrator's Report

IX. Public Comments - Session I

X. Approval of Minutes

XI. Consent Agenda

XII. Regular Agenda

1. Authorizing an Arrangement with Borough of Frenchtown and Borough of Lebanon Regarding Street Sweeping
2. Hiring of a Police Officer - Christian J. Mata
3. Resolution appointing Carla Conner as Flemington Borough Registrar and Maureen McIvor as Deputy Registrar
4. Awarding the Borough of Flemington a grant in the amount of \$32,000 for the Flemington Police Station ADA Compliant Public Bathroom for the spending period of January 1, 2023 through December 31, 2024
5. A Resolution Declaring the Remaining Reusable Shopping Bags as Surplus and Authorizing the Donation of the Bags to the Hillsborough Reformed Church

XIII. Work Session

XIV. Public Comments - Session II

XV. Payment of the Bills

XVI. Executive Session for Any Other Applicable Matter Identified During the Regular Meeting (Action May Be Taken)

1. Negotiations - Cardinal
Contract negotiations - Cannabis License

XVII. Adjournment

Item Cover Page

MAYOR AND COMMON COUNCIL AGENDA ITEM REPORT

DATE: June 26, 2023

SUBMITTED BY: Carla Conner, Clerk/Administration

ITEM TYPE: Resolutions

AGENDA SECTION: Regular Agenda

SUBJECT: Authorizing an Arrangement with Borough of Frenchtown and Borough of Lebanon Regarding Street Sweeping

WHEREAS, The Borough of Frenchtown and Borough of Lebanon has a need for street sweeping services; and

WHEREAS, The Borough of Flemington has the available equipment and manpower to perform this service; and

WHEREAS, The Borough of Flemington is willing to provide this service according to the following terms:

The Borough of Frenchtown and Borough of Lebanon will reimburse the Borough of Flemington at a rate of \$220 per hour, portal to portal, which fee covers all labor, vehicle and fuel costs.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Flemington authorizes the above-stated arrangement with the Borough of Frenchtown and Borough of Lebanon for the use of Flemington Borough equipment and Department of Public Works personnel.

Adopted: June 26, 2023

ATTEST:

Marcia Karrow, Mayor

Carla Conner, Borough Clerk

ATTACHMENTS:

Item Cover Page

MAYOR AND COMMON COUNCIL AGENDA ITEM REPORT

DATE: June 26, 2023

SUBMITTED BY: Carla Conner, Clerk/Administration

ITEM TYPE: Resolutions

AGENDA SECTION: Regular Agenda

SUBJECT: Hiring of a Police Officer - Christian J. Mata

WHEREAS, there exists a vacancy in the position of probationary Police Officer in the Police Department; and

WHEREAS, the Chief of Police and Mayor recommended that Christian J. Mata be hired as a Police Officer with the Borough of Flemington Police Department, with a start date on or about July 5, 2023, contingent upon the successful completion of the following:

1. Successful completion of the Police Academy
2. Background Investigation
3. Psychological Evaluation
4. Medical Examination
5. Mayor and Council approval

WHEREAS, Mr. Mata shall start at the Probationary step, with a starting salary of \$52,693.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey, that Mr. Christian J. Mata is hereby hired pursuant to the terms of this resolution and the appropriate labor contract, and

BE IT FUTHER RESOLVED, that for seniority purposes, his date of hire (anniversary date) shall be his actual start date, which as stated above is estimated to be on or about July 5, 2023.

ATTEST:

Marcia Karrow, Mayor

Carla Conner, RMC, Borough Clerk

Adopted: June 26, 2023

CERTIFICATION

I, Carla Conner, Borough Clerk of the Borough of Flemington, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution duly authorized by the Mayor and Council on this 26th day of June, 2023.

Conner Conner, Borough Clerk

ATTACHMENTS:

Item Cover Page

MAYOR AND COMMON COUNCIL AGENDA ITEM REPORT

DATE: June 26, 2023

SUBMITTED BY: Carla Conner, Clerk/Administration

ITEM TYPE: Resolutions

AGENDA SECTION: Regular Agenda

SUBJECT: Resolution appointing Carla Conner as Flemington Borough Registrar and Maureen McIvor as Deputy Registrar

WHEREAS, the State of New Jersey requires that every municipality shall have a Registrar and Deputy Registrar of Vital Statistics, and

WHEREAS, N.J.S.A. 26: 8-13 requires that the local Registrar be appointed through municipal resolution every three years; and

WHEREAS, N.J.S.A. 26: 8-13 also requires that if the local registrar is the Municipal Clerk, the registrar's term of office shall be concurrent with his/her term of office as clerk; and

WHEREAS, Carla Conner, CMR and RMC, was appointed to a three-year term as the Flemington Municipal Clerk by Resolution 2023-110, adopted May 8, 2023.

NOW, THEREFORE, BE IT RESOLVED that Carla Conner, CMR and RMC, appointed as Registrar with her term running concurrent with her term as Municipal Clerk, June 11, 2026 and Maureen McIvor as the Deputy Registrar.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the New Jersey State Office of Vital Statistics and Registry, to be kept on file for 30 years.

Adopted: June 26, 2023

Attest:

Marcia Karrow, Mayor

Carla Conner, RMC, Borough Clerk

CERTIFICATION

I, Carla Conner, Borough Clerk of the Borough of Flemington, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution duly authorized by the Mayor and Council on this 26th day of June, 2023.

Conner Conner, Borough Clerk

ATTACHMENTS:

Item Cover Page

MAYOR AND COMMON COUNCIL AGENDA ITEM REPORT

DATE: June 26, 2023

SUBMITTED BY: Carla Conner, Clerk/Administration

ITEM TYPE: Resolutions

AGENDA SECTION: Regular Agenda

SUBJECT: Awarding the Borough of Flemington a grant in the amount of \$32,000 for the Flemington Police Station ADA Compliant Public Bathroom for the spending period of January 1, 2023 through December 31, 2024

WHEREAS, there is a need for improvements to the bathroom at the Flemington Borough Police Department, in the County of Hunterdon, State of New Jersey; and

WHEREAS, the funds are available through a grant from Hunterdon County Department of Human Services in the amount of \$32,000; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Flemington in the County of Hunterdon that the accepting of the grant was approved in the amount of \$32,0000 for the spending period of January 1, 2023 through December 31, 2024.

ATTEST:

Carla Conner, Borough Clerk

Marcia Karrow, Mayor

Adopted: June 26, 2023

CERTIFICATION

I, Carla Conner, Municipal Clerk of the Borough of Flemington, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution duly authorized by the Mayor and Council on this 26th day of June, 2023.

Conner Conner, Municipal Clerk

ATTACHMENTS:

Item Cover Page

MAYOR AND COMMON COUNCIL AGENDA ITEM REPORT

DATE: June 26, 2023

SUBMITTED BY: Carla Conner, Clerk/Administration

ITEM TYPE: Resolutions

AGENDA SECTION: Regular Agenda

SUBJECT: A Resolution Declaring the Remaining Reusable Shopping Bags as Surplus and Authorizing the Donation of the Bags to the Hillsborough Reformed Church

WHEREAS, the Borough of Flemington purchased reusable shopping bags for residents in response to the ban on plastic bags within the State of New Jersey; and

WHEREAS, all residents were sent a postcard making them aware these bags were available to them free of charge; and

WHEREAS, there are several thousand remaining bags; and

WHEREAS, the boxes are taking up much needed space in the record storage area of the Borough Hall; and

WHEREAS, several charities were contacted to determine if they could benefit from the donation; and

WHEREAS, the Hillsborough Reformed Church is willing to take the bags as they work with several local charities, for example the Somerset County Food Bank, Irise, Home of Somerset et seq., that would utilize these remaining bags.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey that the remaining reusable shopping bags being stored in the basement of Borough Hall are declared surplus and can be donated to the Hillsborough Reformed Church.

ATTACHMENTS:

Item Cover Page

MAYOR AND COMMON COUNCIL AGENDA ITEM REPORT

DATE: June 26, 2023

SUBMITTED BY: Carla Conner, Clerk/Administration

ITEM TYPE: Misc.

AGENDA SECTION: Executive Session for Any Other Applicable Matter Identified During the Regular Meeting (Action May Be Taken)

SUBJECT: Negotiations - Cardinal
Contract negotiations - Cannabis License

ATTACHMENTS: